



Workshop: **Post Exam Resume and Interview Skills Workshop**

Brief Synopsis: 10 seconds is all the time an employer takes to decide if a resume is worth keeping or pass on it! Can your resume pass the 10 sec test? What do law firms look for in a resume when they are hiring interns and practice trainees? Do I need to include a cover letter? How long should my cover letter be? How can I ace my interviews?

Come for a hands-on session and get tips from Mr. Lee Chien Herr, Ms. Faith Gan and Ms. Genevieve Chia (NUS Faculty of Law Careers Advisor) as they dish out examples and tips on effective Resume Writing and Interview Skills.

*Please note that upon registration, you are required to submit your updated CV to lawcareers@nus.edu.sg by 1st December 2017, Friday.

Workshop Details

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| Date: | 6 th December 2017, Wednesday |
| Time: | 0900H to 1200H (Please do not be late) Lunch will be provided. |
| Venue: | Blk B, 4 th Level, Seminar Room 4-2 National University of Singapore, Faculty of Law |
| Registration: | http://tinyurl.com/ycvv7xtp |

Programme

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| 0900 – 0930 | How to write a winning resume (Ms. Genevieve Chia) |
| 0930 – 1000 | How to ace your interviews (Mr. Lee Chien Herr & Ms. Faith Gan) |
| 1000 – 1015 | Break |
| 1015 – 1115 | Small group mock interviews with trainers |
| 1115 – 1200 | Lunch |

TRAINERS



LEE Chien Herr
Director, Asia Practice LLC

Building on the practice he established as a partner at an international law firm, Chien Herr is frequently instructed on banking and finance and corporate commercial matters. He advises on all aspects of financing; his cross-border ship finance expertise has been mentioned in a number of prominent industry publications. His sector experience includes fintech and start-ups, maritime, commodities and commercial property developments (in Singapore and overseas). Chien Herr's well-rounded practice includes advising banks and companies on a variety of cross-border restructuring transactions, work-outs as well as enforcement scenarios. His corporate commercial portfolio also includes advising on the corporate and finance aspects of joint ventures and mergers and acquisitions.



Faith GAN
Professional Development Manager, Asia Practice LLC

Faith has been involved with graduate recruitment and fee earner recruitment for both local and international law firms, having worked in both. She is admitted to the Singapore Bar and practiced in a Singapore law firm.